



**Quality & Selection...Nailed It!**

1791 Vantage Hwy Ellensburg WA 98926 (509) 962-4000 or Fax (509) 962-1650

**REQUEST FOR DONATION/READER BOARD MESSAGE**

Organization name: \_\_\_\_\_

Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip Code: \_\_\_\_\_

Contact Person: \_\_\_\_\_ Phone: \_\_\_\_\_

Email address: \_\_\_\_\_

Organization Website: \_\_\_\_\_

Is your organization a nonprofit 501(c)3? \_\_\_\_\_ Federal Tax ID#: \_\_\_\_\_

Request type:

\_\_\_\_\_ **CASH:** Amount requested: \$ \_\_\_\_\_

\_\_\_\_\_ **ITEMS:** Complete list of items, including quantities, you are requesting for donation:

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

\_\_\_\_\_ **READER BOARD MESSAGE:** Brief sample of the message you would like to appear on

Electronic Reader Board: \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_

Date, Time and Place of Event: \_\_\_\_\_

**Detailed description of project, event, sponsorship or reason why you are requesting a donation:** \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Please turn filled out form back to a Knudson Lumber employee or you may e-mail it to  
cheryl@knudsonlumber or renee@knudsonlumber.com.

**All donation requests will be reviewed and responded to within 10 business days**